

**Career Objective**

**CURRICULAM VITAE MD. HASAN AHMED** Auchpara, Tongi-Gazipur Cell: 01918971847

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To best use of my knowledge & skill in a responsible position at a well-structured organization for the better development of the organization.

**What Makes Me Different**

I am self-motivated, able to adapt any organizational environment, diligent and ready to give my

best effort to achieve the targets. I am a natural team player and I can lead and be led, as the situation requires, I am an optimist by nature and sensible to my concern.

**Employment History**

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| --- | --- |
|  | **HR-Officer ( June 15, 2019 – September 23, 2020)** |
|  | **Ha-Meem Group**  Company Location : Tongi-Gazipur  Department: HRD-Creative Wash: 04  ***Duties/Responsibilities:***  Leave Register, Disciplinary Procedure, Worker’s Counselling, Staffing, Reporting, Compensation  and Payroll, Factory Inspection, Training and Development |
| 2. | **Asst. Officer - HRD ( January 27, 2018 - January 1, 2019)** |
|  | **Youngone Hi-tech Sportswear Industries Ltd.**  Company Location : DEPZ, Savar, Dhaka  Department: HRD  ***Duties/Responsibilities:***  Leave Register, Disciplinary Procedure, Worker’s Counselling, Staffing, Reporting, Compensation  and Payroll, Factory Inspection, Training and Development |
| 3. | **Field invigilator/Member/Team Member ( February 1, 2015 - July 1, 2015)** |
|  | **Center for Trade and Investment**  Company Location : University of Dhaka, Dhaka  Department: Business Research  ***Duties/Responsibilities:***  Job Satisfaction Survey on Dhaka Metropolitan Police  **Computer Skills**  Windows, MS Office, Database, Internet and web.  **Language Proficiency**  a) **Bengali** : Native.  b) **English** : both verbal and writing. |

**Scholastic Status**

Master of Business Administration (MBA)

Institute : **University of Dhaka**

Major : **Human Resource Management**

Passing Year: **2014**

CGPA : **3.73 (in a 4-point scale)**

Bachelor of Business Administration (BBA)

Institute : **University of Dhaka**

Major : **Management**

Passing Year : **2013**

CGPA: **3.26 (in a 4-point scale)**

Higher Secondary Certificate (H.S.C**)**

Institute **: Shafiuddin Sarker Academy and College**

Group : **Business Studies**

Passing Year : **2009**

CGPA : **5.00 (out of 5-point scale)**

Board : **Dhaka**

Secondary School Certificate (S.S.C)

Institute : **Kaderia Textile Mills’ Ideal High School**

Group : **Business Studies**

Passing Year : **2007**

CGPA : **4.94 (out of 5-point scale)**

Board **: Dhaka**

**Interests and Hobbies**

I am interested in reading story books, traveling, computer & technology, browsing, group project, associate with people and playing indoor and outdoor games.

**Personal Information**

**Father’s Name:** Md. Bulbul Islam

**Mother’s Name:** Hasna Begum

**Date of Birth:** 14/11/1992

**Blood Group:** O+

**Permanent Address:** Vill- Auchpara, P.O- Nishat Nagar, P.S- Tongi, Dist- Gazipur, P.C-1711

**Nationality:** Bangladeshi

**Marital Status:** Single

**NID:** 9122875116

**References**

i. Ms. Nadia Ahmed ii . Dr. Md. Mosharraf Hossain iii. Dr. Mohammad Thoufiqul Islam

Lecturer Professor Professor

Dept. of Management Dept. Of Management Dept. of Management

University of Dhaka University of Dhaka University of Dhaka

Cont.:01911596318 Cont.:01716849509 Cont: 01713130808

Vi. Md. Mizanur Rahman

Executive Director, **New Meghna Textile Mills Ltd.** Mob: 01819868982;

Email: [webmizan@yahoo.com](mailto:webmizan@yahoo.com), Tongi-Gazipur

**Declaration**

I, the undersigned to hereby that, to the best on my knowledge and belief, this Curriculum Vitae is correctly describes the required information on me. Any willful misstatement described herein may leads to my disqualification, if resulted.

Truly Yours

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## Md. Hasan Ahmed